



**UNIVERSITY OF ECONOMICS IN BRATISLAVA**

**FACULTY OF INTERNATIONAL RELATIONS**

Internal regulation  
of the Faculty of International Relations  
of the University of Economics in Bratislava

**Additional admission criteria for the second-degree study  
program in a foreign language at the Faculty of International Relations,  
University of Economics in Bratislava  
for the academic year 2026/2027**

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## **General Provisions**

1. The admission process for the second-degree study program in a foreign language at the Faculty of International Relations, University of Economics in Bratislava (hereinafter referred to as "FIR UE in Bratislava"), will be conducted only for accredited study programs for the academic year 2026/2027.
2. Applicants who are interested in studying at the second-degree of study in a foreign language, specifically in the master program, must apply for admission to the study program of the second-degree of study in a foreign language. An applicant can be admitted to the study program of the second-degree in a foreign language only after completing the first level of study or completing a bachelor's degree program conducted under previous regulations.
3. Additional admission requirements for the second-degree study program in a foreign language at the Faculty of International Relations, University of Economics in Bratislava for the academic year 2026/2027 are based on the *Framework conditions for admission to study 1<sup>st</sup> and 2<sup>nd</sup> degree of study programs at the University of Economics in Bratislava for the academic year 2026/2027*, which were discussed and approved by the Academic Senate of the UE in Bratislava at the meeting held on May 16, 2025.

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## **ADMISSION PROCEDURE FOR THE SECOND LEVEL OF STUDY IN A FOREIGN LANGUAGE (MASTER STUDY PROGRAM)**

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### **Article 1**

#### **Application Submission for Second-degree Study in a Foreign Language**

1. Applicants for the study program of the second level in a foreign language at FIR UE in Bratislava are required to submit their applications exclusively electronically through the Academic Information System of the University in Bratislava (referred to as "AIS2") from November 15, 2025, to February 28, 2026.
2. In the application form, the applicant shall indicate:
  - Academic year 2026/2027
  - Required personal details (first name, last name, maiden name, titles, personal identification number, date of birth, place of birth, marital status, permanent address, gender, citizenship, and for foreigners, their place of residence in Slovakia and foreigner identification number if assigned by the Ministry of Interior. For applicants without a Slovak personal identification number, the date of birth should be in the format YYMMDD0000 - without spaces. For example, for May 2, 1996 - 9605020000.)
  - Name of the faculty: Faculty of International Relations, University of Economics in Bratislava
  - Name of the study program the applicant is interested in
  - Study form: Full-time study
  - Study method: In-person attendance
  - Information about completed bachelor's degree studies at a university
  - Information about other ongoing or incomplete studies at a university
  - Contact details (email, mobile phone number)



- Confirmation of data accuracy and a medical condition certificate are not required. Applicants with reduced medical capacity or specific needs must provide documentation demonstrating their reduced medical capacity or specific needs and contact the Study Department of FIR UE in Bratislava to determine the format and method of the entrance examination.
3. The application fee for the admission process to the study program in a foreign language for the second level of study is **90 Euros**.
  4. **The application fee for the admission process can be paid exclusively via bank transfer.**
  5. When making the payment for the application fee, the following information should be provided:
 

Account number in IBAN format: SK47 8180 0000 0070 0008 0671  
 Bank code: 8180 – Štátna pokladnica  
 Faculty name in the form: FMV EUBA Specific symbol: 1050003  
 Variable symbol: - for applicants with the nationality of the Slovak Republic or the Czech Republic - personal identification number  
 - for foreign applicants ID - we recommend to view payment order when you submit your application (after confirmation) - all payment attributes (including applicant ID) will be displayed there.

For payments from abroad, please use the following identification details:  
 IBAN: SK47 8180 0000 0070 0008 0671

**Bank connection for payment from EU countries:**

SWIFT: SPSRSKBA Bank: Štátna pokladnica, Radlinského 32, Bratislava

**Bank connection for payment from third countries:**

**Recipient Bank:**

STATNA POKLADNICA  
 Radlinskeho 32  
 810 05 Bratislava  
 Slovakia BIC/SWIFT\*\*: SPSRSKBAXXX

**Intermediary Bank\*\*:**

Vseobecna uverova banka, a.s.  
 Mlynske Nivy 1  
 829 90 Bratislava  
 Slovakia  
 BIC/SWIFT\*\*: SUBASKBXXXX

6. The fee will be used exclusively for the preparation and implementation of the admission process and entrance examination. The fee is non-refundable once the application has been registered.
7. The attachments of the application need to be sent by mail to the following address: FMV EU in Bratislava, Dolnozemska cesta 1, 852 35 Bratislava

8. The attachments to the 2nd level are flowing (not to be attached to the online application, but to be delivered by post or in person):
- a) applicants who will graduate from the 1st degree at the FMV EU in Bratislava in 2026 - without attachments;
  - b) applicants who graduated from the 1st level of studies at the FMV EU in Bratislava in 2025 and earlier, will deliver to the study department of the FMV EU in Bratislava:
    - an officially certified photocopy of the university diploma;
    - an officially certified photocopy of the supplement to the diploma;
    - an officially certified photocopy of the state examination certificate;
  - c) applicants who have graduated (or are graduating) from the 1st cycle of studies at another higher education institution (Slovak or Czech VS) shall deliver it to the Study Department of the FMV EU in Bratislava:
    - an officially certified photocopy of the university diploma;
    - an officially certified photocopy of the supplement to the diploma;
    - an officially certified photocopy of the state examination certificate;
    - a transcript of examinations from the 1st degree, except for the last (summer) semester, confirmed by the study department of the faculty at which the applicants studied the 1st degree;
  - d) Applicants who have graduated (or are graduating) from the 1st degree of study at a foreign university (except for CR) shall be delivered to the Study Department of the FMV EU in Bratislava:
    - an officially certified photocopy of the decision on recognition of documents of education (nostrified documents of studies)
    - an officially certified photocopy of the certificate of the state examination;
    - a transcript of examinations from the first cycle of studies, except for the last (summer) semester, confirmed by the study department of the faculty at which the applicant studied the first cycle;
    - a transcript of examinations from the first cycle of studies, except for the last (summer) semester, confirmed by the study department of the faculty at which the applicants studied the first cycle;

Candidates **who will graduate from the 1st degree in 2026** at another higher education institution (Slovak or foreign) shall deliver the above documents to the study department of the FMV EU in Bratislava no later than on the day set for enrolment in the 1st year of the 2nd degree.

The original university diplomas will not be collected.

9. Applicants from abroad or applicants who completed their bachelor's degree at a foreign university are required to submit a decision on the recognition of their educational documents for academic purposes, issued by the UE in Bratislava. If the decision on the recognition of the educational document is issued by the UE in Bratislava, the applicant must submit a copy of the decision confirmed by the Pedagogical Department of the UE in Bratislava. An applicant whose decision was issued by another school must submit an officially certified photocopy of the decision. This decision must be presented at the latest during the attendance of the entrance examination, or within the deadline set by the UE in Bratislava. The applicant must submit a written request for recognition well in advance to the UE in Bratislava. The request should include the original or a certified photocopy of the educational document issued by the foreign university (diploma) and an official translation of the document. Additionally, a certified photocopy of the transcript of completed courses and examinations, along with its official translation, and a certified photocopy of the diploma supplement (if issued by the foreign university) and its official translation must be submitted. The recommendation of the Centre for Recognition of Diplomas of the Ministry of Education, Science, Research and Sport of the



Slovak Republic should also be included. The request should be sent to the following address: EU v Bratislave, Pedagogické oddelenie, Dolnozemska cesta 1, 852 35 Bratislava. The decision on the recognition of educational documents will be issued by the UE in Bratislava after the evaluation of the request by the faculty that offers the same or related study program. The decision on the recognition of educational documents is automatically issued if the study was conducted at foreign universities with which the Slovak Republic has bilateral agreements for academic purposes and if the study program is the same or related to the programs offered at the UE in Bratislava.

10. Applicants are not required to request recognition of their documents in accordance with the Notice of the Ministry of Foreign Affairs and European Affairs No. 60/2015 Coll. the Agreement between the Slovak Republic and the Czech Republic on the Mutual Recognition of Equivalence of Educational Documents issued in the Slovak Republic and the Czech Republic. This Agreement does not apply to:

- Czech documents on university education obtained at universities in the Czech Republic through studies in accredited study programs conducted outside the territory of the Czech Republic.
- Slovak documents on university education obtained at universities in the Slovak Republic through studies of bachelor's, master's, doctoral, or postgraduate programs conducted outside the territory of the Slovak Republic.
- Foreign (non-Czech or Slovak) educational documents obtained through studies at a foreign school or its branch conducted in the territory of the Slovak Republic or the Czech Republic.

11. The Faculty of International Relations at the University of Economics in Bratislava does not confirm the receipt of applications to applicants.

12. Only those applicants who submit a properly filled-out application and pay the admission fee by February 28, 2026, at the latest, will be included in the admission process.

13. At the Faculty of International Relations at the University of Economics in Bratislava, enrollment for the 2nd stage of study programs in a foreign language is possible only for applicants who have been accepted based on the admission process.

## **Article 2**

### **Entrance Examination for Second-degree Study in a Foreign Language**

1. The basic requirements for admission to the master's programs in a foreign language at the Faculty of International Relations at the University of Economics in Bratislava are a bachelor's degree or a master's degree in a relevant study program of the respective faculty or a related study field. The total number of credits obtained from previous higher education, required to earn the degree, and the number of credits required for the successful completion of the master's study program, which the applicant is applying for, must be at least 300 credits. In case the applicant completed a related study field, they must pass differential exams determined by the dean of the faculty after being accepted into the master's program in a foreign language.
2. The relevance of the study field is assessed by the dean of the FIR UE in Bratislava.
3. The qualitative selection of applicants for study at the FIR UE in Bratislava will be based on academic performance at the undergraduate level. The criterion for admission is the weighted average GPA (grade point average) for the entire duration of the undergraduate studies, excluding the final (summer) semester.



4. An applicant who does not fulfill the basic admission requirements at the time of the entrance examinations may be conditionally accepted for studies, with the obligation to provide proof of meeting the basic admission requirements by the day designated for enrollment
5. If the applicant has not received the diploma for the completion of the first-level university studies from the institution where they completed their studies by the deadline of the entrance examination for the second-degree studies in a foreign language, they must present a confirmation of the completion of the first-level studies issued by the respective institution at the entrance examination. The diploma should be submitted no later than the deadline specified by FIR UE in Bratislava.
6. Applicants who fail to demonstrate the fulfillment of the basic admission requirements for the entrance examination for the second-degree studies in a foreign language by the specified deadline are still allowed to participate in the entrance examination. If they meet the admission requirements, they may be conditionally accepted, with the definitive decision on admission being granted only after providing evidence of meeting the basic admission requirements no later than the designated day for enrollment.
7. The entrance examination for the second-degree studies in a foreign language at the Faculty of International Relations, Economic University in Bratislava, will take place on **March 26, 2026**.
8. The alternative date for the entrance examination for the second-degree studies in a foreign language is scheduled for **August 28, 2026**.

### Article 3

#### **Admission Requirements for Second-degree Study in a Foreign Language and Evaluation of the Entrance Examination**

1. The basic requirement for admission to the second-degree studies in a foreign language at FIR UE in Bratislava is the completion of a first-level study program in International Economic Relations within the field of *Economics and Management* or a related study program. The total number of credits obtained from previous higher education studies, combined with the credits required for the successful completion of the second-degree study program the applicant is applying for, must be at least 300 credits. In the case where the applicant has completed a related study program, they must undertake differential exams in the scope determined by the Dean of FIR UE in Bratislava upon acceptance to the second-degree studies in a foreign language.
2. When selecting candidates for the study program in a foreign language, a qualitative ranking is created based on the applicants' weighted averages. The applicant with the lowest weighted average will be assigned the number 1, while the applicant with the highest weighted average will receive the highest ranking number. The dean of the faculty determines the highest threshold for admission to the program. Candidates who rank within the specified number of available seats planned by the faculty will be accepted for the study program.

### Article 4

#### **Acceptance of Applicants for Second-degree Study in a Foreign Language**

1. The dean of FIR UE in Bratislava makes decisions regarding admission or the minimum number of points required for admission based on additional admission conditions for the

study programs of the first and second levels of study at the Faculty of International Relations, Economic University in Bratislava for the academic year 2026/2027, as approved by the Academic Senate of FMV EU in Bratislava.

2. If an insufficient number of candidates successfully pass the entrance examination for the second level of study in a foreign language, the dean of FIR UE in Bratislava makes decisions regarding the admission of additional candidates.
3. According to the provisions of the Slovak law on higher education (Act No. 131/2002 Coll. on Higher Education and on the Amendment and Supplementation of Certain Acts), the dean of the respective faculty will send the decision on the results of the admission process to the applicants within 14 days after the completion of the entrance examination. The decision is delivered personally to the applicant.
4. Applicants who have met the conditions for admission but did not fulfill the basic requirement at the time of the entrance examination may be conditionally admitted. In such cases, the dean of the faculty will issue a definitive decision on admission only after the applicant has provided evidence of meeting the basic admission requirements.
5. An applicant is permitted to submit a request for a review of this decision to the authority that issued the decision, i.e., the dean of the respective faculty, within 8 days from the date of receiving the decision.
6. According to Section 58, paragraph 8 of the Act No. 131/2002 Coll. on Universities and on the Amendment and Supplementation of Certain Acts (referred to as "the Act on Universities"), decisions regarding unsuccessful applicants who submit a request for a review of the decision within the legally prescribed period will be made in accordance with the law.
7. Applicants who are accepted for studies are required to personally participate in the enrollment process according to the instructions they receive in written form, along with the decision of acceptance.
8. According to Section 58 of the Act on Universities, faculties have the right to request information from accepted applicants regarding their intention to enroll in the study program. If the applicant fails to provide this information within the period prescribed by the Act on Universities, their right to enroll in the study program ceases.

### **Final Provisions**

1. In the academic year 2026/2027, FIR UE in Bratislava will offer an accredited study program in a foreign language:

#### **2nd degree of study (Master's level):**

*Economic Diplomacy* with a capacity of 20 students.

2. In the academic year 2026/2027, FIR UE in Bratislava will only offer full-time study for the second-degree study program in a foreign language.
3. The additional admission requirements for the study programs of the first and second degree at the Faculty of International Relations of the University of Economics in Bratislava



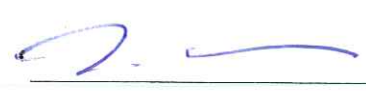
for the academic year 2026/2027 apply to the study programs taught in a foreign language, which will be opened by FIR UE in Bratislava.

4. These admission requirements were discussed and approved by the Academic Senate of FIR UE in Bratislava at meeting held on October 15, 2025.
5. This internal regulation becomes valid and effective on the day of approval by the Academic Senate of the FMV EU in Bratislava.



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prof. Ing. Martin GREŠŠ, PhD.  
Chairman of Academic Senate  
FIR UE in Bratislava



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doc. PhDr. Rudolf KUCHARČÍK, PhD.  
Dean FIR UE in Bratislava